

Value of the Month: Democracy

9th June 2025

Dear Parents and Carers,

We hope you are well. We're writing to let you know about an important upgrade we're making to our school's main information management system (MIS).

Starting on 19/06/2025, we will be transitioning from our current school's MIS system 'Integris' to a new MIS system called 'Arbor'. It will offer a more efficient and sophisticated capability. The new Arbor MIS is from the same provider, as a new and enhanced product, to replace 'Integris'.

We will not be processing any new data as part of this change. A data impact assessment has been conducted to ensure the security of the data. The data will be processed on the lawful basis of a 'Public Task'. The new DRAFT privacy notice for parents and families has been updated to reflect this change and can be found on our school website <https://hcschool.org.uk/gdpr/>, subject to governor ratification in early July.

This change is a significant step forward for our school. The new MIS offers a range of enhanced features that will benefit students, staff, and parents. We believe it will streamline our administrative processes, improve communication, and provide more convenient access to important information. It will also support our growth to Primary in 2026.

Some of the key benefits you can expect from Arbor include:

- **Improved Parent Portal:** Easier access to your child's attendance, which will also include schools reports for academic year 2025/2026, and other academic information.
- **Enhanced Communication:** More efficient ways for us to share news, updates, and important announcements with you, including texts.
- **Streamlined Processes:** Better management of data, which helps us focus more on teaching and learning.
- **Online Parents Evening Booking** for ease of parents
- **Payments through Parent Portal** for ease of parents (Arbor payments will replace Wisepay, *date to be confirmed*)

We understand that any change like this can bring questions, and we're committed to making this transition as smooth as possible for everyone. We will be providing more detailed information about how to access and use the new App, including guidance on the parent portal, closer to the launch date

In the meantime, if you have any initial questions or concerns, please don't hesitate to contact Mrs A Allen at 01234 740 202 or by emailing the school office, office@hcschool.org.uk

Thank you for your continued support as we implement these exciting improvements for our school community.

Your Sincerely,

A handwritten signature in black ink, reading 'J Heaslip'. The signature is written in a cursive, flowing style with a large initial 'J'.

Miss J Heaslip
Headteacher