

12th May 2021

Dear parents/carers

Virtual Parents Evening

Our parents' evenings are an excellent opportunity to spend time together as teachers and parents to celebrate and discuss your child's learning and development. They have been moved back this year to ensure your child has had time to settle back into school life and so that we can offer you the most up to date information on your child and their learning. As with the autumn term, I feel it is wise to hold these meetings online once again as follows:

Tuesday, 25th May between 3.45pm and 6.45pm
Thursday, 27th May between 3.45pm and 6.45pm

The purpose of this meeting is to provide you with an opportunity to find out how your child has settled back to school from the national lockdown and gain an indication of their end of year targets for reading, writing and maths, alongside offering supportive strategies to help your child's learning at home.

How they will take place

Once again they will be taking place using 'Google Meet' which we used for the Autumn Term meetings.

If you will be using your phone for the meeting you will need to download the app in advance (if you have not already done so); if you are using a computer you do not need to download anything. If you are unable to use 'Google Meet' for any reason please let us know in advance and the meeting can take place via telephone.

How to make your appointment

A booking sheet for each class will be available from drop off time on Thursday, 13th May and will be placed under the canopy area by the green gate. Once you have dropped off your child, or collected them, please make your way to the table to book your appointment(s). **We ask that you adhere to the one way system we have in operation and ensure social distancing at all times.** Please bring your own pen where possible, however we will have some available together some hand sanitiser for you to use.

Any parents who **do not** come to school please call the school office to make your appointment, again from Thursday, 13th May (*between 9.30am and 2.45pm only*).

What happens next?

Once you have added your name to the booking form, your child's class teacher will email you an appointment invitation. It is from this email that you will be able to access the virtual meeting at your scheduled date and time.

If for any reason you or we have technical difficulties on the night then your child's class teacher will call you the following day to rearrange.

I am unable to make either of these dates

Please either put a message in your child's Home School Link book or email them on the class email and they will be in touch to arrange a mutually convenient time.

Our thanks in advance for your patience during the evening as teachers strive to 'stick to time'. Please can we ask that if during the meeting you find you need more time to discuss your child, rather than overrun, we are happy to arrange an additional appointment for you.

Thank you once again for your support during these unprecedented times.

Yours sincerely

A handwritten signature in cursive script that reads "Heaslip".

Miss Heaslip
Headteacher