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**Houghton Conquest  
Lower School**

Growing together

Value of the Month: Respect

4<sup>th</sup> September 2020

Dear Parents / Carers

I hope you all had a restful and enjoyable holiday and you and your children are looking forward to returning to school.

We ended the year with a firm plan in place for leadership of the school from September under a new Co-Headship arrangement, which I shared with you in my letter at the end of term.

Sadly, due to personal reasons, Miss McCarthy is now unable to return to school to take up her position of Co-Head with Miss Heaslip and has now left our school. We wish her well for the future.

I am delighted to tell you that once again, Miss Heaslip has taken on the role as Acting Head Teacher. I want to commend her for her hard work over the summer break, supported by Mrs Allen (Ms Harvey), to ensure our school is ready to welcome children back next week.

I understand that this news is unexpected. I do assure you that Governors and the Senior Leadership Team are determined to put in place a permanent structure as soon as possible so that we can all move forward with more certainty. Governors are working closely with the Local Authority to finalise our leadership plans for the longer term and we will keep you fully informed as and when we are able to do so.

As ever Governors welcome your thoughts and comments and are pleased to answer any questions that you might have.

You may contact me directly at [chairofgovernors@hcschool.org.uk](mailto:chairofgovernors@hcschool.org.uk) or via Mrs Allen, at [hconquest@hcschool.org.uk](mailto:hconquest@hcschool.org.uk).

Yours sincerely

Dr S Burton  
Chair of Governors

